



Request for Review of Administrative Monetary Penalty (AMP)

SECTION A – AMP NUMBER

AMP Number:

The information collected herein is protected by the provisions of the Privacy Act, and will be used and disclosed only as part of the process to request review of an administrative monetary penalty.

SECTION B – APPLICANT INFORMATION

Name of Company/Individual:

Contact Person:

Address:

Street:

City: Province: Postal Code:

Mailing Address (if different from above):

Street:

City: Province: Postal Code:

Contact Details:

Phone Number: Facsimile:

Email Address:

SECTION C – REQUEST DETAILS

C.1 Identify Review Type

If you have received a *Notice of Violation*, you have the right to request a review in accordance with subsection 65.1 of the *Nuclear Safety and Control Act*. Please check the appropriate box, to identify what kind of review you are requesting, and then provide the corresponding information as instructed in Section C.2, C.3, or C.4, as applicable.

(Mark only ONE of the following boxes)

- Review of Penalty Amount
 Review of Facts of Violation
 Review of Both



C.2 Review of Penalty Amount

Provide detailed reasons why the Commission should determine that the amount of the penalty was not determined in accordance with the regulations (*if more space is needed, please attach additional information to the back of this form*):

C.3 Review of facts of Violation

Provide detailed reasons why the Commission should determine that you did not commit the violation (*if more space is needed, please attach additional information to the back of this form*):

C.4 Review of Both Penalty Amount and Facts of Violation

Provide detailed reasons why the Commission should determine that the amount of the penalty was not determined in accordance with the regulations and that you did not commit the violation (*if more space is needed, please attach additional information to the back of this form*).



SECTION D – PREFERRED MODE OF REVIEW

Indicate the manner in which you would prefer the review be carried out.
(Mark only ONE of the following boxes)

- Written submission only
- Written submission and verbal presentation

Note: This form is intended to enable a person served with a Notice of Violation to request a review of either the administrative monetary penalty amount set out in said Notice, or the facts of the violation, or both, within 30 days after the day on which the Notice of Violation is served. Instructions for submission are provided at the end of this form.

The CNSC will provide review timelines upon receipt of a Request for Review.

If the Request for Review is received by the CNSC Secretariat after the due date, the requestor will be notified that the request opportunity has passed, and that the administrative monetary penalty is to be paid by the original due date.

Detailed information on the administrative monetary penalties (AMPs) process is available in CNSC Regulatory Document 3.5.2, [Compliance and Enforcement: Administrative Monetary Penalties](#).

INSTRUCTIONS for Submitting Request

The completed request for review can be submitted in one of two ways. It can be submitted electronically to interventions@cnsccsn.gc.ca, or it can be submitted in hard copy to the CNSC Secretariat, at the following address:

Marc Leblanc, Commission Secretary
Canadian Nuclear Safety Commission
280 Slater Street, Ottawa, ON, K1P 5S9

Facsimile: 613-995-5086, Telephone: 613-995-6506

